

UTAH DEPARTMENT OF HEALTH
BUREAU OF VITAL RECORDS
APPLICATION FOR CERTIFIED COPY OF A DEATH CERTIFICATE

INFORMATION

Death certificates for deaths that occurred in Utah since 1905 are on file in this office.

INSTRUCTIONS

1. An application must be completed for each death certificate requested.
2. There is a fee of \$9.00 for each search of our files. Additional certified copies of this record ordered at the same time are \$5.00 each.
3. Send the completed application and required fee to the Office of Vital Records and Statistics, 288 North 1460 West, Box 141012, Salt Lake City, Utah 84114-1012.
4. If the applicant does not respond to a written request from the Office of Vital Records and Statistics within 90 days, Vital records may retain all monies paid.

IDENTIFYING INFORMATION

FULL NAME OF DECEASED _____ SOCIAL SECURITY NO _____

DATE OF DEATH _____ (If not known, specify years to be searched)

PLACE OF DEATH (City) _____ (County) _____

BIRTHPLACE OF DECEDENT (State or County) _____ DATE OF BIRTH OF DECEDENT _____

USUAL RESIDENCE OF DECEDENT _____
(City & State)

FULL NAME OF FATHER _____

FULL MAIDEN NAME OF MOTHER _____

IF DECEASED WAS MARRIED, NAME OF SPOUSE _____

APPLICANT

RELATIONSHIP: I am: (Please circle one) Mother Father Sibling Spouse Child Grandparent Grandchild
Other (Specify) _____

If other, reason for requesting certificate: _____

Your Signature _____ Date _____

Printed Name _____ Telephone Number _____

Your Address _____
(City, State & Zip)

NUMBER OF CERTIFIED COPIES REQUESTED

_____ Regular Certificate \$ 9.00 +

_____ Additional Certified Copies (\$5.00 each) \$ _____ +

TOTAL FEE \$ _____

(If this order is to be mailed, please **PRINT** the name and mailing address below)

For OFFICE USE only (do not write below this line.)

PAID: CHECK CASH MONEY ORDER

Certified Paper # _____

Request # _____

Clerks Initials _____

UTAH DEPARTMENT OF HEALTH
OFFICE OF VITAL RECORDS AND STATISTICS

FEE SCHEDULE

Fees Effective
July 1, 1993

Search and issuance of certified copy of certificate
of **birth** or certificate of search 1905 - present:

Five years centered on requested year:	\$ 12.00
Each additional five-years:	\$ 12.00
Search of entire file:	\$ 50.00

Search and issuance of certified copy of certificates of death, fetal death, acknowledgment of paternity, or certificate of search 1905 - present:	\$ 9.00
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Certification of divorce (1978-1997) or marriage (1978-1998) (abstract of information only).	\$ 9.00
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Amendments to correct information after one year of event or court order changes to vital records (includes one certified copy)	\$ 20.00
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Registration and/or preparation and certified copy of delayed birth certificate, a new birth certificate after adoption, legitimation, or adjudication of paternity (includes one certified copy):	\$ 40.00
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Duplicate copies requested with initial search:	\$ 5.00
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Expedite fee for same day service (Mail and credit card phone orders only)	\$ 10.00
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SPECIAL HANDLING FEES (in addition to the fees listed above)

Credit card orders (phone only: 801-538-6380).	\$ 5.00
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Express Mail or Federal Express handling. (according to the type of service requested).	Current Fee
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